

PHILADELPHIA ZOO TOUR HOST'S REPORT

Name of Trip/Destination: _____ **Host:** _____

Departure City: _____ **Number of Travelers:** _____ **Dates:** _____

Name of Trip Supplier / Tour Operator: _____

Main Contact for the supplier/operator: _____

Was transportation included to the airport if other than Philadelphia?

Comments: _____

Air Carrier(s)

Duration of Flight(s):

Comments about flight(s): _____

Tours: Please list each destination and/or place(s) visited, date(s) and time it took to complete trip/tour. Personal comments would be appreciated,

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Comments: _____

Weather: Briefly, describe the weather during the trip. _____

In your opinion, was this the best time of year for this destination? ___ Yes ___ No

Was one in-country guide/courier with you throughout your trip? ___ Yes ___ No

Name(s) of guide(s): _____

Comments: _____

Please turn over to complete your report

Names of hotel(s)/lodge(s):	# of nights	Comments
_____	_____	_____
_____	_____	_____
_____	_____	_____

Food: Please list any meals that were included in the tour and how many of each:
 _____ Breakfast _____ Lunch _____ Dinner Other (Be specific) _____

Comments: _____

Clothes needed for this trip: _____

Recommended tipping and how handled (Please note if any or all tips were included)

- Baggage handlers/porters (airport & hotels) Amount: _____
- Incidentals (Be specific): Amount: _____
- Guides: Amount: _____ Drivers: _____

How was the tipping handled (i.e. Did you collect a recommended amount ahead of time and give it out; Did the passengers tip individually or were the tips pooled, etc.?)?

Any problems on the trip: _____ Yes _____ No If **YES**, please describe and be specific.

Any passenger injuries and/or accidents? _____ Yes _____ No If **Yes**, please be specific and attach completed medical report. _____

Would you recommend this trip again? _____ Yes _____ No If **No** please explain

Would you recommend using this tour operator again? _____ Yes _____ No
 If **No** please note your reason(s): _____

General Comments: (Highlights of the trip – shorten – eliminate – lengthen - add; etc.)

Please make one copy of your completed report no later than two weeks and a half weeks after your and return it to Bert DeVries. Thank you